

PLEASE POST

DATE: 6/20/07



Head Teachers / Site Coordinators

School Age Programs
Salary Range: \$11.00 – 13.00

Major Responsibilities:

1. Operate school age program on daily basis.
2. Supervise children, as well as, provide safe environment for them.
3. Supervise Teacher Assistants.
4. Maintain files and attendance records.
5. Maintain positive relations with families of children. Set up and clean up of entire site.
6. Certified in First Aid and CPR.
7. Other duties as may be assigned
8. Regular and consistent attendance is considered an essential function of this position.

Qualifications:

1. Requires Head Teacher Certification (12 credits in ECE or EI Ed. plus 540 hours of experience), Associates/Bachelors Degree in ECE or EI Ed preferred.
2. Experience working with school age children essential.
3. Knowledge of child development.
4. Awareness of age-appropriate curriculum activities.
5. Good verbal and interpersonal communication skills.
6. Supervisory skills to train and guide Teacher Assistants.

Application Procedure: Interested applicants can call Tracey Lay at 1-800-852-4314 x 143 for an application or send by e-mail a cover letter and resume indicating experience and knowledge relevant to the above requirements to stanco@educationconnection.org or mail same to

Human Resources # 3-08
EDUCATION CONNECTION
P.O. Box 909
Litchfield, CT 06759-0909

Closing date for application: **July 27, 2007**
Anticipated starting date is: **August 22, 2007**

EDUCATION CONNECTION IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.
A copy must be posted in EDUCATION CONNECTION’s Danbury and Litchfield Offices.

“EDUCATION CONNECTION does not discriminate in any of its programs, activities or employment practices on the basis of race, color, national origin, ancestry, sex, religion, age, disability, veteran, marital or familial status. To file a complaint of discrimination write USDA Director, Office of Civil Rights, Washington, DC 20250-9410.”

P.O. Box 909 – 355 Goshen Road • Litchfield, CT 06759-0909 • Phone (860) 567-0863 Fax (860) 567-3381
345 Main Street • Danbury, CT 06810 • Phone (203) 791-1904 • Fax (203)778-8076

A Regional Education Service Center